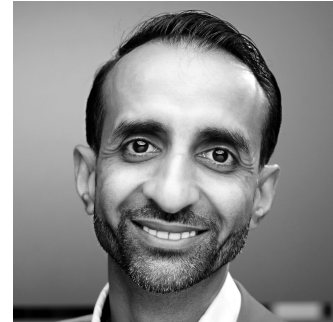


Shaz Nawaz

Finance Director

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My role in the PSA

My primary responsibility is to look after the financial health of the PSA. This entails:

- Reviewing and presenting monthly management accounts to the board
- Reviewing the annual budget and projections
- Liaising with the external accountant concerning any financial matters
- Reviewing tax and VAT changes that may affect the company
- Reviewing end of year accounts
- Analysing revenue and costs in line with projections
- Signing-off costs outside the agreed budget and projections
- Reviewing annual convention budget

Projects I've worked on in 2019/20

- Reviewed VAT exposure and finding opportunities to reduce future liabilities
- Heading-up the diversity and inclusivity working group
- Supporting members with finance-related enquiries
- Co-ran New Members Day with Stuart Harris
- Reviewed finances and projections in light of COVID-19 impact