



2018 AGM MEETING MINUTES

Held at the East Midlands Conference Centre on 5 October 2018

Present

Tim Luscombe – Chairman

Tiffany Kemp – President

Shaz Nawaz – Finance Director

Joy Marsden – Membership Director

Lynda Shaw – Regional Director

Steve Bustin – Communications Director

Lee Jackson – PSA Foundation Director

Sara Beth Reynolds – Operations Director

Edward Kay – Digital Manager

Apologies - None

Ser	Discussion / Action	Lead
1.	Welcome and introduction to the new PSA website and inclusion of 'What the board does' profiles	Tim
2.	Last year's AGM After last year's AGM Graham, Eric and Derek stepped down from the board. Thanks to them for all their hard work.	Tim
3.	Accounts Thanks to Mike Ogilvie for a fantastic job and his team acting as accountants for the PSA. £204,000 income for the year and about breaking even. £104,000 in the bank.	Shaz

	<p>Overheads £200,000 a year – we ideally want this amount in the bank as a safety net.</p> <p>Discussion about right amount to have in bank and concerns amount too high. Shaz – correct amount for a membership organisation. Tim – Already committed to a £40,000 spend for next year’s convention. High risk so need buffer. As a board we are happy, but open to spending and reviewing.</p> <p>Tim – Accounts approved? Vote: Approved.</p>	
4.	<p>Convention</p> <p>There have been some questions raised about the cost of PSA convention tickets, To clarify – Convention costs around £40,000 to run and we make no profit. Costs may be high but we keep ticket prices as low as possible.</p>	Shaz
5.	<p>Update on year</p> <p>Year of transition.</p> <p>Directors have clear responsibilities.</p> <p>Introduction of member benefits. These are valuable and were decided on as a team.</p> <p>GDPR: Workload immense and thanks to Ed, Tiff and Sara Beth for their hard work.</p> <p>Feel there is a lack of transparency from the board. We will be sharing more information and you will be able to ask questions and make requests.</p> <p>Fellows: A new region for Fellows to be introduced.</p>	Tim
6.	<p>Proposed change to the articles of association</p> <p>Shaz takes the chair</p> <p>Tim:</p> <p>I propose that the articles of the Association be amended by the insertion of clause 18(g) – a unanimous vote to remove a director from office if agreed by all other directors.</p> <p>Amendment proposed by Alan Stevens</p> <p>(g) a full review of a director's performance against their agreed role has occurred, and a reasonable time for remedial action has elapsed, and their performance is determined to be below that required, a unanimous vote to remove the director from office is agreed by all other directors.</p>	Tim

	<p>Alan: Proposed. Mike: Second. Vote: Carried. Majority yes, 1 against, 0 abstentions.</p>	
7.	<p>Presidents report Fabulous year, an honour and privilege. Visited every region and met fab RP's and deputies. Been very busy, thankful for the opportunity and looking forward to handing over to Joy tomorrow.</p>	Tiff
8.	<p>New president Joy Marsden proposed as new President. Seconded and approved. Tiff thanked for an exemplary job.</p>	Tim
10.	<p>New Director of Marketing Need a proper Marketing Director. Job spec sent out and after interviews 2 candidates put forward. Maggie Georgopoulos and Bryony Thomas. Presentation by both candidates. Vote: Clearly in favour of Bryony Thomas. She becomes Marketing Director for PSA.</p>	Tim
9.	<p>AOB William Buist has been looking at CoC. William: Thank you to those consulted. Main points: Am I aligned to values. Am I happy if people know my behaviour. Do you know what it means to be a professional speaker. Should be able to raise a complaint and be looked at objectively. PSA, bookers, everybody. Tim: Thank you for hard work, this clarifies where PSA should get involved. William- Ethics Officer. Does this fit within our code? Yes.</p>	Tim
10.	<p>Meeting closed.</p>	Tim